

Budget Committee
Minutes
October 15, 2013

Present: T. Beard, B. Cummings, C. Guagliumi, S. Heinrich, G. Krupp, C. Lang, L. Mooney, C. Skarda and School Board liaison A. Schneider
Excused: R. Barnes, J. Burk and A. Nelson
Absent: V. Pellegrino

C. Guagliumi called the meeting to order at 7:05 PM and led those present in the Pledge of Allegiance.

Approval of Prior Minutes

S. Heinrich made a MOTION to approve the minutes of June 18, 2013 with two typographical errors corrected. Second: G. Krupp. MOTION PASSED unanimously.

Proposed FY 14-15 Budget Review and Calendar

G. Krupp told the members that he and C. Guagliumi had met with the School Board to discuss a proposed Budget Committee calendar for the upcoming budget deliberations. He said that two issues that they raised with the School Board were the need for more budget review time and the need to talk to department heads earlier in the process.

C. Guagliumi said that School Board Chair Ortega had called her to indicate that the School Board would have feedback on the Committee requests and the School Board budget calendar after the next School Board meeting. She called for Committee comments.

Discussion included the following:

- Administration is expecting Committee to submit questions for inclusion during Department Head presentations to the School Board and plans to present the questions to the School Board within the appropriate department presentations.
- Committee members should make an effort to attend the December meetings when these department presentations are scheduled.
- The School Board seems to be concerned about overburdening staff with too many meetings to attend as well as having sufficient time in January to finalize the budget.
- There are no contracts up for consideration this year.
- Will Liaison process continue?
- The Committee could table calendar until the November meeting, after getting input from the School Board.
- The Committee does not need permission to meet with the department heads.
- At this time both the School Board and the Budget Committee are proposing a meeting on January 21st.
- The Committee could meet on a different night the week of January 21st or change meeting start time.

- Since members can send questions to Administration before School Board budget sessions or to liaison team leads after School Board budget session as well as attend School Committee budget meetings, many of the department presentations to the Committee are fairly short and straightforward.
- It might be possible to hear all department presentations at one meeting.

G. Krupp made a MOTION to accept the following meeting schedule:

- January 28th (6:30 PM start time) – all department presentations.
- January 30th – snow date
- February 4th – budget work session, warrant article review.
- February 6th – snow date
- February 11th – Public Hearing on budget, work session, final Committee recommendations. (Last date for receipt of petitioned warrant articles.)
- February 13th – snow date
- February 18th – last day to post budget, available for Committee meeting if needed.

Second: S. Heinrich. MOTION PASSED unanimously.

FY 12-13 Budget Year End Review

C. Guagliumi told the Committee that she was proposing November 12th as the FY 2012-2013 Budget Review. She said that Business Administrator Matt Shevenell was available on that date. By consensus, members agreed and asked that M. Shevenell also present information about the current budget, year-to-date, as well as projects in the Capital Improvement Plan

Liaison Assignments

C. Guagliumi reviewed the liaison process and asked members to return their request forms to her at the end of the meeting.

Other Business

There was no other business to discuss.

Public Participation

There was no public participation

S. Heinrich made a MOTION to adjourn. Second: B. Cummings. MOTION PASSED unanimously.

C. Guagliumi adjourned the meeting at 7:44 PM.

Respectfully submitted,

Pat Heinrich